

# **TO BE READ IN OPEN LODGE**

**April 4, 2009**

Greetings:

In connection with the **134<sup>th</sup> Annual Communication and other Programs** of the MOST WORSHIPFUL PRINCE HALL GRAND LODGE OF VIRGINIA, FREE AND ACCEPTED MASONS, INCORPORATED, the following instructions and information are provided for your attention and actions:

**PLACE & DATE OF ANNUAL SESSION:** SHERATON RICHMOND W. HOTEL  
6624 WEST BOARD STREET  
RICHMOND, VIRGINIA 23230  
(804) 285-2000 or (800) 325-3535  
SEPTEMBER 17<sup>th</sup> – 19<sup>th</sup>, 2009

**PLACE & DATE OF GOSPEL CONCERT:** QUEEN STREET NORTH WORSHIP CENTER  
98 NORTH ARMISTEAD AVENUE  
HAMPTON, VA 23669  
AUGUST 22, 2009

**PLACE & DATE OF COOK-OUT:** PLAESTINE LODGE #100  
1434 GOOD LUCK ROAD  
KILMARNOCK, VA 22482  
AUGUST 1, 2009

## **IMPORTANT INFORMATION**

The information, instructions and forms for action provided in this mailing are as follows:

Enclosure (1) -- Billing Invoice and Statement for January, February, March 2009

- Enclosure (2) – Proclamation for 134<sup>th</sup> Annual Communication
- Enclosure (3) – 134<sup>th</sup> Annual Communication Program
- Enclosure (4) – MWPHGL of VA 134<sup>th</sup> Registration Form (Due 3 August 09)
- Enclosure (5) – 134<sup>th</sup> Souvenir Journal Ad Form (Due 3 August 09)
- Enclosure (6) – 134<sup>th</sup> Patron List Form (Due 3 August 09)
- Enclosure (7) – Board of Directors Minutes (20 Dec 08)
- Enclosure (8) – Lodge Annual Report Form (Due 3 August 09)
- Enclosure (9) – Treasurer of the Year Nomination Form (Due 3 August 09)
- Enclosure (10) – Secretary of the Year Nomination Form (Due 3 August 09)
- Enclosure (11) – Flyer for Treasurer/Secretary School
- Enclosure (12) – Flyer for Grand Lodge Cook-out
- Enclosure (13) – Flyer for Grand Lodge Gospel Concert
- Enclosure (14) – DDGM's Masonic Lodge Inspection Report (Due 1 August 09)
- Enclosure (15) – Knights of Pythagoras (KOP) Special Request
- Enclosure (16) – Certificate of Credence Form (Due 3 August 09)
- Enclosure (17) – Dues Cards for 2009-2010

## **TO BE READ IN OPEN LODGE(continue)**

**WORSHIPFUL MASTER & SECRETARY:** It is very important that each of these 17 enclosures be read and actions taken, as required, in a timely manner. Please note the due dates and comply. Please complete all required forms, sign and place seal of the lodge in its appropriate location.

**ADVANCE & ON-SITE/LATE REGISTRATION:** The advance registration is \$95.00 and on-site/late registration is \$150.00 (\$150.00 is intended be an incentive for submitting advance registration). The cut-off-date for advance registration is **3 August 2009 (advance registration must be post-marked no later than 3 August 2009).**

**PLEASE NOTE: COMPLETE, SIGN, AND PLACE LODGE SEAL ON CERTIFICATE OF CREDENCE AND RETURN WHITE COPY, ONLY, TO GRAND SECRETARY'S OFFICE BY AUGUST 3, 2009. YOUR LODGE REPRESENTATIVE(S) MUST PRESENT THE YELLOW & PINK COPIES OF THE CERTIFICATE OF CREDENCE TO THE CREDENTIAL COMMITTEE ON ARRIVAL AT 134<sup>th</sup> COMMUNICATION TO VOTE.**

**ANNUAL BANQUET:** The Annual Banquet will be held on Friday evening, 18 September 2009, at 7:00p.m. Seating will be by ticket only. One ticket is included with registration; extra tickets are \$40.00 each and must be ordered with each registration.

**SOCIAL EVENT:** A Social Event will follow the banquet on September 18 where the first activity will be to select the winners from the Annual Scholarship Fund Raiser.

**SPORTING EVENT:** A special sporting event will be held on Tuesday, 15 September 2009. This special fun event is for your enjoyment and fellowship. All are encouraged to participate.

**TREASURER & SECRETARY SCHOOL:** The annual treasurer & secretary school will be held on Wednesday morning, 16 September 2009, at 10:00a.m. This school will provide important information and answer your questions. All are invited, especially; lodge Worshipful Masters, Senior & Junior Wardens, Treasurers and Secretaries. Immediately following this school, a discussion of Grand Lodge initiatives will take place. Prince Hall Day program will be Wednesday evening, starting at 7:00 pm.

**HOTEL RESERVATIONS -- IMPORTANT!!!!** In order to be assured of room accommodations when you arrive for the 134<sup>th</sup> ANNUAL COMMUNICATION, it is necessary that you make reservations now with the Sheraton Richmond West Hotel, (804) 285-2000 or (800) 325-3535. The rate is \$92.00 plus tax (~\$12.00). All reservations must be guaranteed by credit card. The cut-off-date for accepting reservations is 15 August 2009.

Isaac S. Hughes  
Right Worshipful Grand Secretary